

Retail Product Exchange Form

Please include this form in shipment

An RA# is required along with the original packing slip or transaction receipt. Packages received without this documentation will not be processed. Please email **customerservice@heathceramics.com** to receive an RA#.

Items may be exchanged or returned for store credit. Please allow 2-4 weeks for processing. Credits are emailed with a gift card code to apply during checkout. If additional payment is required for an exchange, you will be contacted for credit card information. Heath is not responsible for breakage on return shipments.

Ship to:	Returns/Exchanges Heath Ceramics LTD		
	1890 Bryant St. Suite 101		
	San Francisco, CA 94110		

Please ship UPS or USPS for best service and write RA# on top of box, next to address label.

To contact customer service, email customerservice@heathceramics.co m or call **415 361 5552 x 12** on weekdays 8-4 PST.

Packing Slip # or Transaction #	Date Returned	# of Boxes Returned	RA#
Customer Name			
Email			
Phone			
Mailing Address			

EXCHANGE FOR circle one	ITEM NAME / SKU	ITEM DESCRIPTION	REASON (A-E)	QTY	IF EXCHANGING FOR PRODUCT list product name/SKU, color, qty
PRODUCT or STORE CREDIT					
PRODUCT or STORE CREDIT					
PRODUCT or STORE CREDIT					
PRODUCT or STORE CREDIT					
PRODUCT or STORE CREDIT					

A Prefer a different color

B Prefer a different size

C Received incorrect product

D Ordered wrong item

E Other